



COMPLIANCE OFFICE
JEFFERSON PARISH PUBLIC SCHOOL SYSTEM
 501 MANHATTAN BOULEVARD, SUITE 1100
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jpschools.org

Gretchen A. Williams
 COMPLIANCE OFFICER

JAMES MEZA, JR. Ed. D.
 SUPERINTENDENT

MAGNET SCHOOL/MAGNET PROGRAM
2014-2015 TRANSFER REQUEST FORM
 Deadline to Submit Request to Schools: June 3, 2014

Name of Student _____ Grade Entering _____

First Middle Last

Parent/Legal Guardian _____ Phone: (Home) _____ (Cell) _____

Address _____
 (NUMBER AND STREET) (APARTMENT NUMBER) (CITY) (ZIP)

The information requested below is required to provide demographics of student enrollment to the Compliance Office.

Date of Birth _____ Placement _____ Regular Education _____ Special Education Exceptionality: _____

Gender _____ Male _____ Female Race _____ Asian _____ Black _____ Hispanic _____
 _____ Native American _____ White Other: _____

Check (✓) the box next to the Magnet School/Magnet Program for which you are applying.

<input checked="" type="checkbox"/>	IBO Schools	<input checked="" type="checkbox"/>	Arts Integration	<input checked="" type="checkbox"/>	Montessori	<input checked="" type="checkbox"/>	Immersion
<input type="checkbox"/>	Marrero Middle (WB 6 th – 8 th)*	<input type="checkbox"/>	Clancy (EB – K-5 th)	<input type="checkbox"/>	Collins – (WB – K-5 th)	<input type="checkbox"/>	Boudreaux (WB – Spanish - K-5 th)
<input type="checkbox"/>	Riverdale Middle (EB – 6 th -8 th)	<input type="checkbox"/>	Lincoln (WB – K-5 th)	<input type="checkbox"/>	Washington (EB – K-5 th)	<input type="checkbox"/>	Ellis (EB – French – K-5 th)
<input type="checkbox"/>	Ehret High (WB – 9 TH -11 TH)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	Ellis (EB – Spanish – K-5 th)
<input type="checkbox"/>	Riverdale High (EB – 9 TH -11 TH)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

*The school is currently in Pre-IB Status, i.e. the school is in the process of gaining IB Certification

Name of School in Current JPPSS Attendance Zone: _____

Parents must hand deliver completed forms to the magnet school to which they are requesting enrollment between January 24, 2014 and June 3, 2014.

I understand that in the event this transfer request is approved, my child's LHSAA eligibility may be affected. For further information please contact the Athletics, Health & Physical Education Department at (504) 349-8645.

Parent's Signature _____ Date _____

You will be notified of the status of your transfer request via fax, phone, email and/or U.S. Mail. Please provide your email address on the line below:

_____ e-mail address

NOTE: Students with an approved Inter-District Transfer form may remain at their current school until the terminal, or last grade of the school, but must submit an Inter-District Transfer Form and the Transfer Permission form on a yearly basis.

Criteria for Magnet School/Magnet Program Transfers

- By submitting this transfer request form, the school system's Compliance Officer will be able to provide evidence to the Court as to why such students are attending a school not located in his/her attendance zone. Students who were previously approved in 2013-2014 to attend a magnet school or magnet program and wish to continue enrollment for the 2014-2015 school year at that same magnet school **DO NOT NEED TO SUBMIT** a magnet school transfer form.
- Transfers for students in grades kindergarten through seven shall be made at least 30 days prior to the commencement of a school year or, where permitted by a particular magnet program with sufficient grade level capacity to accept a transferring magnet student, at least 30 days prior to the beginning of the second semester of a school year. Students in grades 8 through 12 seeking enrollment in a magnet school shall submit the appropriate transfer form at least 30 days prior to the commencement of a school year. Students entering into the school system for the first time may seek enrollment in a magnet school upon entering into the School System from another school district or from a private or home school situated within the Parish of Jefferson where such in-term enrollment is permitted by a magnet program and neither grade level nor school overcrowding will result.

Approved: _____ Denied _____

 Principal Date

Approved: _____ Denied _____

 Compliance Officer Date